

The complete network solution: All the services the workgroup needs  in a single

With
INBOX
Electronic Mail

package. Includes file sharing, InBox™ electronic mail and

network print-

It's  easy to

There's no need
a computer as a




ing capabilities.

install and use.

to  dedicate
server. The net-

work can expand with the workgroup and the organization.

TOPS® connects Mac®, PCs and  Sun Workstations®.

Includes all the software to connect a Mac to a TOPS network.

T O P S®

NETWORK BUNDLE FOR MACINTOSH®

3 essential services to connect **1** Mac to a TOPS network



NETWORK

BUNDLE FOR

MACINTOSH[®]

File Sharing

Mail

Printing

Version 3.0

T O P S[®]





TOPS® Network Bundle is the complete network solution in a single package. It combines all the essential services for the workgroup: file sharing, InBox™ 20-user electronic mail system and network printing capabilities. TOPS brings you total workgroup connectivity for increased productivity.



You can install the network yourself and start communicating in minutes.

There's no need for outside help or special training. Easy, menu-driven installation, on-line Help screens and desk accessory access to all functions simplify networking.



There's no need to dedicate a server.

You can network without having to purchase an additional computer. Every networked computer can both provide and access applications and files, send and receive messages. If you prefer to dedicate a server, TOPS Network Bundle gives you the option.



You can link Mac®, PCs and Sun Workstations®. All users of TOPS

Network Bundle can share files and resources and exchange mail, regardless of the computer they're using. You can purchase computers for their unique features and know they will fit into your network.



As your needs grow, the network can grow with you. You can add com-

puters and connect into other networks, over LocalTalk™, Ethernet™ or Token Ring. TOPS lets you communicate within workgroups, between departments and throughout the organization. The possibilities are unlimited.

File Sharing. You can share files, applications and disk drives with any other computer on the network. You'll save time and maximize your investments.

- Use the Macintosh Finder™ to access files on other computers transparently.
- Share files while working within any application.
- Control all functions through an easy-to-use desk accessory.
- Personally determine file availability and access; passwords and access permission options ensure security.
- Recreate configuration automatically at start up.
- Use popular applications with confidence. Compatible with single-user, multi-user and AFP™-based applications.
- Exchange files directly between applications with compatible Mac-to-DOS file formats such as Microsoft® Word, Microsoft Excel and Aldus PageMaker®.
- Translate between popular Mac and DOS application file formats. DataViz® MacLink Plus™/TOPS included. Free!

Mail. InBox is the solution for convenient, fast and reliable electronic mail within a workgroup of up to 20 users. There's no more telephone tag, no more waiting for interoffice mail.

- Set up and maintain mailboxes personally. No need for central administration.
- Save time with standardized memo and phone message forms.
- Attach multiple files to a message.
- Respond to incoming mail by replying to the sender, to all recipients, or forwarding it to others.
- Send and receive messages while working within any application.
- Select recipients using To:, cc: and bcc:.
- Set up distribution lists for frequently addressed groups in personal Address Books.
- Sort and view mail by sender, date or subject.
- File mail in personal Storage Boxes.

- Verify receipt of messages with a Return Receipt option.
- Assign an "Urgent" status to outgoing mail.
- Choose an audible or visible alert to signal arrival of new mail.

Printing. Network printing capabilities let you continue working while printing.

- Spool printing to networked Apple® LaserWriters® and compatibles.
- Choose to print immediately or at a later time.
- Elect to be notified when printing begins and ends.

Requirements

Computer: Macintosh Plus, SE, SE/30, Macintosh II family.

Operating System: Compatible with all Apple-supported system software from System 4.2/Finder 6.0 through System 6.0.3/Finder 6.1.

Network Hardware:

Protocol	Required Hardware
Built-in AppleTalk® (230 Kb/sec)	LocalTalk-compatible connector plus cabling.
FlashTalk® (770 Kb/sec)	TOPS FlashBox® plus LocalTalk-compatible connector plus cabling.
EtherTalk™ (10 Mb/sec)	Ethernet interface device plus cabling.
TokenTalk™ (4 Mb/sec or 16 Mb/sec)	Token Ring interface device plus cabling.

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Sun Microsystems, Inc.
TOPS Division
950 Marina Village Parkway
Alameda, California 94501

TOPS NETWORK BUNDLE FOR MACINTOSH

Version 3.0

NETWORK

BUNDLE FOR

MACINTOSH®

File Sharing

Mail

Printing

Version 3.0

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T O P S

®





Dear Valued Customer:

Welcome to the TOPS® user community. With an installed base of over 600,000 users, TOPS is the network of choice for connecting Mac®, PC-DOS, and UNIX® desktop computers. We are proud of our technology and we think you will be pleased with your choice. If you are a current TOPS user and are upgrading your TOPS products, you will find an exciting set of new features.

All of us at TOPS spend the better part of our time working to improve our products and services. We recognize that our ongoing success is based on your satisfaction with current products and our ability to anticipate your future needs.

Please communicate with us. You may give your input directly to our Technical Support staff or via the User Feedback Card in the Customer Support Guide. However, I'd like to strongly encourage you to voice your opinions directly to the strategy group that I chair which drives our development of future products. What do you like about what we're doing? What do you dislike? What improvements could we make that would have special value to you? Please address your comments to:

TOPS

Attn: Product Strategy Committee
950 Marina Village Parkway
Alameda, CA 94501

Thanks for helping make TOPS a networking standard. We hope to hear from you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rich Shapero', with a long horizontal flourish extending to the right.

Rich Shapero
General Manager

950 MARINA VILLAGE PARKWAY
POST OFFICE BOX 4016
ALAMEDA, CA 94501

License Addendum / Packing List

Keep this addendum with your TOPS Software/Hardware License and Warranty Agreement. This License Addendum/Packing List defines which warranty applies to each piece of software in your product. It also lists the software, documentation and registration/support materials contained in this package. If any of the listed items are missing from your package, contact TOPS Customer Support.

TOPS Network Bundle for Macintosh

Your product should contain:

Software:

- ☐ One (1) diskette "TOPS File Sharing and Printing for Macintosh v3.0"
Single User License
- ☐ One (1) diskette "InBox v3.0 Macintosh Administrator's Disk"
Single User License providing 20 mailboxes
- ☐ One (1) diskette "InBox v3.0 Macintosh User's Disk"
Multi User License - 20 users
- ☐ One (1) diskette "DataViz MacLinkPlus/TOPS Translators"
Refer to DataViz License Agreement

Documentation:

- ☐ TOPS User's Guide to File Sharing and Printing for Macintosh
- ☐ TOPS Administrator's Guide to InBox for Macintosh
- ☐ TOPS User's Guide to InBox for Macintosh
- ☐ MacLinkPlus/TOPS User's Manual
- ☐ TOPS/Macintosh 3.0 Release and Upgrade Notes
- ☐ InBox 3.0 Macintosh Administrator's Release Notes
- ☐ InBox 3.0 Macintosh User's Release Notes

Registration / Support Materials:

- ☐ TOPS Registration Card
- ☐ TOPS Customer Support Guide
- ☐ DataViz Registration Card
- ☐ This License Addendum / Packing List

"EAT YOUR VEGETABLES"



T O P S REGISTRATION CARD

1. First Name _____ M.I. Last _____

2. Company _____ Position/Title _____

3. Name of Network Administrator (if applicable) _____

4. Mailing Address (No P.O. Box, please) _____

5. City _____ State/Province _____ Zip/Postal Code _____

6. Country _____ 7. Area Code/Telephone _____ Ext. _____

For the following questions, check all answers that apply.

8. Size and type of business at this location:
- ☐ a. 1-50 Employees ☐ b. 51-200 Employees ☐ c. 201+ Employees
- ☐ d. Education ☐ e. Government
9. Check all Networks used at this location:
- ☐ a. TOPS ☐ c. IBM PC LAN ☐ e. Novell Network ☐ g. Other
- ☐ b. AppleShare ☐ d. 3 Com 3+ ☐ f. LAN Manager ☐ h. None
10. What computers are on your Network?
- ☐ a. Macintosh ☐ c. Sun Workstation ☐ e. PC Windows ☐ g. VAX
- ☐ b. PC/DOS ☐ d. Other UNIX ☐ f. PC-OS/2
11. Check all mail systems used at this location:
- ☐ a. InBox ☐ d. VAX Mail ☐ f. MHS Based Mail
- ☐ b. UNIX/SMTP ☐ e. Public Mail ☐ g. Other
- ☐ c. PROFS (CompuServe, MCI, Genie, etc.)
12. Where did you purchase this TOPS product?
- ☐ a. Dealer ☐ c. Other ☐ d. Direct from TOPS
- ☐ b. Mail Order
13. How did you hear about TOPS?
- ☐ a. Dealer ☐ c. Trade Show ☐ e. Referral ☐ g. Other
- ☐ b. Advertising ☐ d. Direct Mailer ☐ f. Colleagues

14. Please list 3 computer publications you read most frequently: _____

Here are your product serial number(s):

	000 441 148 MBA 3.0A US	PEEL

To register multiple TOPS products,
please add additional serial number
labels here.

"AND SEND IN YOUR REGISTRATION CARD!"

Your mother always told you that eating your vegetables would keep you healthy and strong . . . Keep your network healthy and strong by registering your TOPS products today. Here's why . . .



FREE, Unlimited Technical Support

Registration entitles you to unlimited technical support—no fees required, no expiration date. TOPS is committed to helping you get the most out of your network. For more information about technical support, please refer to the TOPS Customer Support Guide.



New Product Announcements

As a registered TOPS user, you will also receive announcements about new products that can enhance and improve your network.



Customer Services

TOPS' Customer Service department will provide you with valuable services such as damaged disk replacement, but only if you register your TOPS product.



Upgrade Information

TOPS upgrades its products to make them more powerful and easy to use. But we can't get these upgrades to you if we don't know who you are. By registering your products, you let us know how to get in touch with

you, so we can inform you about product upgrades and keep your TOPS products functioning at their maximum potential.



It's Easy!

All of these benefits are available by sending in a single registration card. You can even register a whole bushel of products with just one registration card.

European Mailing Instructions

When registering TOPS products within Europe, place the European address label (below) over the U.S. address on the front of the registration card. Also affix the proper postage.

Label not included for US
and Canadian registration



NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

BUSINESS REPLY MAIL

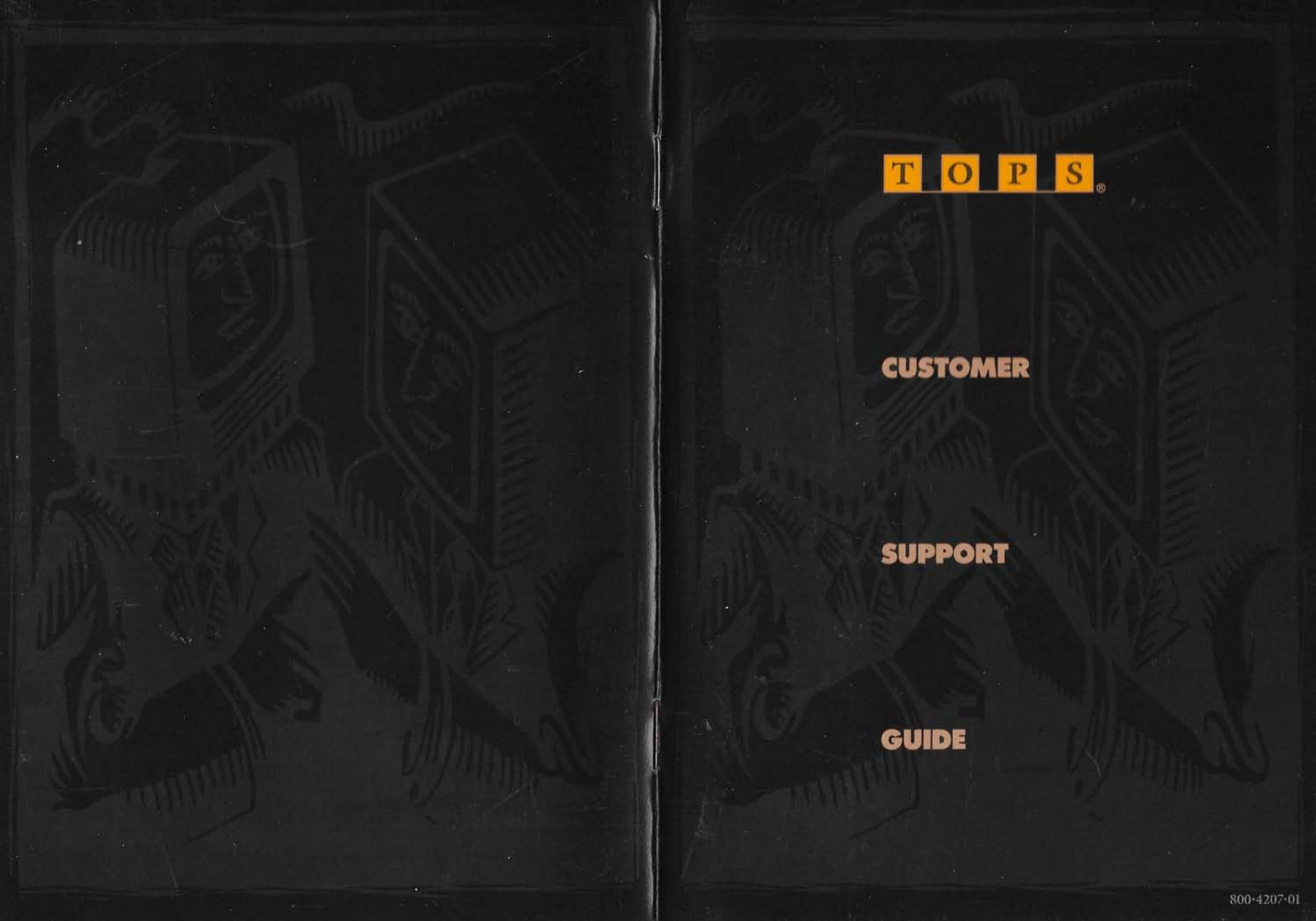
FIRST CLASS MAIL PERMIT NO. 392 ALAMEDA, CA

Postage will be paid by addressee

T O P S

P.O. Box 4016
Alameda, CA 94501



A dark, stylized illustration of a person's face and hands holding a cube, rendered in a high-contrast, almost woodcut-like style. The face is on the left, looking towards the right, with hands holding a cube in the center. The background is dark with some lighter, textured areas.

T O P S®

CUSTOMER

SUPPORT

GUIDE

CUSTOMER SUPPORT GUIDE

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U.S. AND CANADIAN CUSTOMERS



CHANGE OF CUSTOMER INFORMATION CARD

Please use this card to notify TOPS if you change your phone number or your address. Also, if you change your designated network administrator or would like to designate one for the first time, please notify us by filling out this card.

Please check the appropriate box(es):

- | | |
|--|---|
| <input type="checkbox"/> Change phone number | <input type="checkbox"/> Change existing network administrator |
| <input type="checkbox"/> Change address | <input type="checkbox"/> Designate network administrator for the first time |

Company Name

Date

New Phone Number

()

Old Phone Number

()

New Network Administrator

Last Name

First Name

Old Network Administrator

Last Name

First Name

New Address

Street

City

State

Zip

Old Address

Street

City

State

Zip

U.S. / CANADIAN CUSTOMERS ONLY

USER FEEDBACK RESPONSE CARD

TOPS has made a commitment to Excellence. We know you expect a great product from us. We expect to give you great service when you have questions, problems, or comments. Please tell us how we can serve you better.

Did you receive excellent support that fully solved your problem? ☐ YES ☐ NO
Please let us know your comments regarding our service. Let us know the name of the person or group who assisted you.

General Comments about TOPS:

Last Name

First Name

Company Name

Street Address

City

State

Zip

Phone

Date

U.S. / CANADIAN CUSTOMERS ONLY

BUSINESS REPLY MAIL
FIRST CLASS PERMIT NO. 392 ALAMEDA, CA

POSTAGE WILL BE PAID BY ADDRESSEE

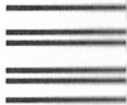
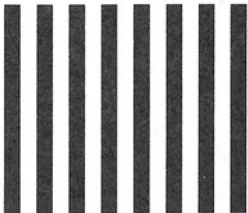
TOPS

Customer Service Department

P.O. Box 4016

Alameda, CA 94501-9801

NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES



DISK REPLACEMENT ORDER FORM

Disk Replacement

TOPS will replace any damaged or malfunctioning disk free of charge during the 90 day warranty period. You must provide the damaged disk(s) and proof of purchase to receive your free replacement. After the 90 day warranty period TOPS will replace damaged disks for a \$15 handling charge. Damaged disk must be enclosed.

3.5" DOS disks

If you would prefer to have your TOPS DOS product in the 3.5" format rather than 5.25" format, TOPS will exchange it free of charge. You must be a registered customer and send us your original 5.25" disk.

☐ Please replace my damaged disk. ☐ Exchange 5.25" floppy with 3.5". No charge.

Last Name First Name

Company Name Phone

Street Address

City State Zip

Problem with disk

Form of payment

☐ No charge, under warranty, proof of purchase included.

☐ VISA

☐ Mastercard Card # _____ Expiration date _____

☐ Check enclosed payable to: _____ Amount enclosed \$ _____

TOPS DIVISION, SUN MICROSYSTEMS

Signature

Mail to: TOPS
Customer Service Department
P.O. Box 4016
Alameda, CA 94501

U.S. / CANADIAN CUSTOMERS ONLY

BUSINESS REPLY MAIL

FIRST CLASS PERMIT NO. 392 ALAMEDA, CA

POSTAGE WILL BE PAID BY ADDRESSEE

TOPS

Customer Service Department

P.O. Box 4016

Alameda, CA 94501-9801

NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

INTRODUCTION

Thank you for purchasing TOPS products and welcome to the world of TOPS service. Please take a few minutes to read this Customer Support Guide. It describes the complete range of support services available when you take the time to register your TOPS products.

BENEFITS OF REGISTRATION

In order for us to provide the best support, to keep you informed, and to have an accurate profile of your network, we highly recommend that you register each product purchased. Our registration cards are postage paid to make this process as simple as possible.

As a registered user you will receive Technical Support free of charge, regardless of how long you have owned your TOPS product. This service is available only if you register each product and keep your products updated to the current or previous release level. There is no penalty for sending in your registration card immediately!

As a TOPS registered customer, you are entitled to the following services:

- Free Telephone Technical Support.
- Damaged disk replacement.
- Notification of enhancements, updates, and new products.
- Updates available directly from TOPS.

YOUR FEEDBACK

TOPS has made a commitment to excellence. We expect to provide you with the highest quality products and to give you excellent service when you have questions, problems, or comments. We are anxious to hear your feedback regarding the quality of our products and service. Please feel free to call us or write us at any time to let us know how we can serve you better.

A postage paid "USER FEEDBACK RESPONSE CARD" is included at the front of this guide.

NEW PRODUCT RELEASES

Updates — Quality is a vital concern at TOPS. To that end we are constantly improving our products. As hard as we try to get it right the first time, we know that sometimes we have to fix "bugs" in existing products. We call bug fixes "updates" and make these available to our registered customers at the lowest cost possible.

Upgrades — When we have a release that adds significant new features to an existing product we call it an "upgrade." Upgrades are available to all registered customers who choose to add these enhancements. The pricing of upgrades takes into account the amount of new functionality it provides, the original price of the product, and the timing of our releases.

The way to find out about all new TOPS product releases is to send in your registration card!

CUSTOMER REGISTRATION INFORMATION

We are interested in knowing how your network grows and to whom we should direct our written communications. Some of our communications are of general interest and are appropriate to send to all TOPS users. However, we periodically enhance our products and would prefer to notify a single person at your site when updates do become available.

The registration card included with your product gives you the opportunity to identify yourself as the "user" who will receive general TOPS information or the "network administrator" who will receive technical information and upgrade notifications. If you act in both of these capacities at your site, fill out the registration card accordingly.

As you fill out your registration card please consider carefully your role as a TOPS user and attempt to provide the most accurate information possible.

On an ongoing basis, we are interested in the configuration of your network and the person most responsible for its operation. We encourage you to notify our Customer Service Department to update our records when you change your phone number, address, or network administrator.

A postage paid "CHANGE OF CUSTOMER INFORMATION CARD" is included at the front of this guide.

CUSTOMER SERVICE

TOPS has a staff of Customer Service professionals ready to assist you. This staff can help you with all of your non-technical questions and concerns.

- Update and upgrade information.
- Disk replacement.
- Additional 3.5" DOS disks.
- Additional manuals.
- Change in customer information.

You may contact our Customer Service Department regarding any of these topics by calling:

(415) 769-8808 from 8:00 a.m. to 5:00 p.m. (PST), Monday through Friday, except Wednesday, when we provide service from 8:00 a.m. to 3:00 p.m.

UPDATE AND UPGRADE INFORMATION

As previously mentioned, if you wish to be notified about product enhancements, we must have your registration card on file. All registered sites will receive notifications describing the contents, features, benefits and pricing of upgrades and updates. Detailed ordering information will also be included.

DISK REPLACEMENT/ADDITIONAL 3.5" DOS DISKS

If your product is defective or damaged, you may either fill out the enclosed Disk Replacement Order Form or contact Customer Service at the above number. Defective disks will be replaced free of charge during the 90-day Limited Warranty. After the warranty period, a \$15 handling fee will be charged for replacing a damaged disk. You must have your registration card on file with us to receive a replacement disk.

If you have purchased one of our DOS products that includes a 5.25" floppy disk and would prefer to have the 3.5" format, send us your original 5.25" disk along with the Disk Replacement Order Form. We will provide you with your preferred format at no additional charge.

A "DISK REPLACEMENT ORDER FORM" is included at the front of this guide.

ADDITIONAL MANUALS

We know that situations arise when having extra manuals would make life easier. This is often the case when your copy has been damaged or in training environments where many users share a single computer. The TOPS Customer Service Department will be able to tell you which of our documentation manuals are available for purchase, the cost, and how you can place your order.

CHANGE OF CUSTOMER INFORMATION

We would appreciate knowing when you change your name, your address, or the person you originally registered as your network administrator or micro manager. If you assist us in keeping our information current, you will be assured of receiving product enhancement information and general announcements on a timely basis.

You can notify our Customer Service Department of any changes in your customer information by calling or writing at any time.

A postage paid "CHANGE OF CUSTOMER INFORMATION CARD" is included at the front of this guide.

RETURN OF DEFECTIVE PRODUCT

If you suspect your TOPS product is defective either within or outside the warranty period, you may contact TOPS Technical Support by calling:

(415) 769-8711 from 7:00 a.m. to 5:00 p.m. (PST), Monday through Friday, except Wednesday, when we provide service from 7:00 a.m. to 3:00 p.m.

A technician will assist you to determine the cause of the problem. If returning the product is the solution, you will be issued a Return Authorization and be provided with detailed return instructions.

The warranty on TOPS software is 90 days from date of retail purchase. The warranty on TOPS hardware is one year from date of retail purchase. (Please see the full Warranty and License information included in this Guide.)

TECHNICAL SUPPORT

When you purchase TOPS products and send in your registration card you become eligible to receive support from our Technical Support Department. TOPS currently offers both telephone and electronic technical support.

TELEPHONE TECHNICAL SUPPORT

All registered TOPS customers receive free telephone technical support. This service is available by calling:

(415) 769-8711 from 7:00 a.m. to 5:00 p.m. (PST), Monday through Friday, except Wednesday when we provide service from 7:00 a.m. to 3:00 p.m.

If you have technical questions or encounter a problem with any TOPS product, call our Technical Support team at the above number. We want your experience with TOPS products to be a satisfying one.

Before calling Technical Support, take a minute to check the troubleshooting section of your manual. Doing so may solve your problem or answer your question. If you do need to call, having the information listed below handy will enable the Support Specialist to help you more quickly.

- TOPS products you are using.
- Other software applications.
- RAM resident programs.
- Version numbers.
- Serial Number.
- Computer Type/Model.
- Type and Model of Printer.
- Amount of RAM (memory in your computer).
- Version of Apple System and Finder.
- Version of DOS Operating System.

ELECTRONIC SUPPORT

As a registered TOPS customer you are also eligible to access our electronic services 24 hours per day. TOPS publishes information and can receive technical inquiries on the most popular information networks.

TOPS also maintains its own in-house bulletin board featuring many of the same helpful services. Technical questions can be submitted 24 hours per day via these electronic services. Services are administered by TOPS during normal business hours and our goal is to respond to inquiries within 24 hours.

For subscription information, please consult your software dealer or contact the services directly at the phone numbers listed below.

TOPS can be accessed on the following services:

- TOPS U.S. Bulletin Board Service
(415) 769-8774
300/1200/2400/9600 baud
8 data, 1 stop, no parity, 24 hours per day
- AppleLink
TOPS account #D0098.
(703)448-8700 AppleLink End-User Help Line
- CompuServe Information Service
TOPS is listed as a subtopic in the Apple and PC vendor forums.
(614) 457-0802
- Connect, Inc. / MacNET
TOPS Forum on MacNET.
(408) 973-0110

INTERNATIONAL CUSTOMERS



INTRODUCTION

Thank you for purchasing TOPS products and welcome to the world of TOPS service. Please take a few minutes to read this Customer Support Guide. It describes the range of services available to registered users.

Support services for TOPS customers outside the U.S. and Canada are provided by local dealers and distributors. Your local dealer or distributor should be your first source for support.

If you have attempted to use your local support resources and find that you require additional assistance, the TOPS office in the U.S. is available to provide technical support from 7:00 a.m. to 5:00 p.m., Monday through Friday, except Wednesday, when service is provided from 7:00 a.m. to 3:00 p.m. Pacific Standard Time (California time).

TOPS
950 Marina Village Parkway
Alameda, CA 94501
415-769-8711

REGISTRATION CARDS

Your TOPS product is shipped with a registration card. We encourage you to fill out the card accurately and mail it according to the following instructions.

Address labels have been provided to enable European customers to mail cards to our European office.

Please keep us informed by affixing the correct postage and mailing your registration card as soon as possible.

EUROPEAN CUSTOMERS

Mail registration cards to the TOPS European office address as indicated on the additional mailing label included with the card.

TOPS Europe
Bagshot Manor, Green Lane
Bagshot, Surrey GU19 5NL
England

CUSTOMERS OUTSIDE EUROPE

Mail registration cards to the address pre-printed on the registration card.

CANADIAN CUSTOMERS

Canadian customers should follow instructions for U.S. and Canadian customers beginning on page 11.

NEW PRODUCT RELEASES

Updates — Quality is a vital concern at TOPS. To that end we are constantly improving our products. As hard as we try to get it right the first time, we know that sometimes we have to fix “bugs” in existing products. We call bug fixes “updates” and make these available to our registered customers at the lowest cost possible.

Upgrades — When we have a release that adds significant new features to an existing product we call it an “upgrade.” Upgrades are available to all registered customers who choose to add these enhancements. The pricing of upgrades takes into account the amount of new functionality it provides, the original price of the product, and the timing of our releases.

These are available through your local dealer or distributor.

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TOPS
950 Marina Village Parkway
Alameda, CA 94501
415-769-8711

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- TOPS products you are using.
- Other software applications.
- RAM resident programs.
- Version numbers.
- Serial Number.
- Computer Type/Model.
- Type and Model of Printer.
- Amount of RAM (memory in your computer).
- Version of Apple System and Finder.
- Version of DOS Operating System.

ELECTRONIC SUPPORT

As a registered TOPS customer you are eligible to access our electronic services 24 hours per day. TOPS publishes information and can receive technical inquiries on many of the most popular information networks.

TOPS also maintains its own in-house bulletin board featuring many of the same helpful services. Technical questions can be submitted 24 hours per day via these electronic services. Services are administered by TOPS during normal business hours and our goal is to respond to inquiries within 24 hours.

For subscription information, please consult your software dealer or contact the services directly at the U.S. phone numbers listed below.

TOPS can be accessed on the following services:

- TOPS Europe Bulletin Board Service
+44 276 51940
300/1200/2400 baud
8 data, 1 stop, no parity, 24 hours per day
- TOPS U.S. Bulletin Board Service
(415) 769-8774
300/1200/2400/9600 baud
8 data, 1 stop, no parity, 24 hours per day
- AppleLink
TOPS account #D0098
(703) 448-8700 AppleLink End-User Help Line
- CompuServe Information Service
TOPS is listed as a subtopic in the Apple and PC vendor forums.
(614) 457-0802
- Connect, Inc. / MacNET
TOPS Forum on MacNET
(408) 973-0110

ALL CUSTOMERS



SOFTWARE/HARDWARE LICENSE AND WARRANTY AGREEMENT

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TOPS
PRODUCT
GUIDE



T O P S



TOPS NETWORK BUNDLE FOR MACINTOSH

The TOPS Network Bundle for Macintosh gives you a highly versatile, complete network solution in one package. It installs in just a few minutes, with a few clicks of the mouse. And it combines all the services essential for a workgroup: transparent file sharing, network printing capabilities, and the powerful electronic mail services of TOPS InBox™ 3.0.

With TOPS Network Bundle, there's no need to purchase a dedicated server – although you have that option. Every networked computer can provide and access files, and send and receive messages.

The Network Bundle includes all the software you need to connect a Mac to other Macintoshes, PC and Sun workstations on a TOPS network. Best of all, you can add computers whenever you need to. It's a network you'll never outgrow.

FEATURES

Easy to install and use.

Installs in minutes. On-line help always available.

Share Macintosh, DOS, and UNIX files.

Access files from any computer equipped with TOPS file-sharing services. Translate between Mac and PC file formats with MacLink Plus/TOPS included free.

Includes 20-user InBox™ 3.0 electronic mail system for Mac users. All the Mac software you need for a complete mail system is included.

Efficient print spooling, with TOPS Spool.

Allows users to continue working while their documents are printing.

SYSTEM REQUIREMENTS

A Macintosh Plus or greater. Apple system 4.2/6.0 through system 6.0.x/6.1.



TOPS NETWORK BUNDLE FOR DOS

The TOPS DOS Bundle brings a complete network solution to users of IBM PC, XT, AT, PS/2, and compatible machines. It installs in minutes, and gives the workgroup transparent file sharing, network printing capabilities, and the powerful electronic mail services of TOPS InBox 3.0.

Every networked computer can both provide and access files, and send and receive messages. There's no need to dedicate a machine to use as a server – although the DOS Bundle gives you that option.

The TOPS Network Bundle lets you connect a PC to other PCs, Macintoshes, and Sun workstations on a TOPS network. And you can add computers when you need to, using Ethernet or LocalTalk cabling. You'll never outgrow the TOPS network.

FEATURES

Easy to install and use.

Installs in under 30 minutes. All features accessible through an easy-to-use interface. On-line help always available. Full network access from the DOS command line.

Share DOS, Macintosh, and UNIX files and applications.

Share files and applications from any computer equipped with file-sharing services.

Includes 20-user InBox™ 3.0 electronic-mail system.

All the DOS software you need for a complete mail system is included.

Advanced network printing.

Permits sharing of serial and parallel printers, and even networked AppleTalk printers. Includes print spooling, so work can continue during printing.

Configurations to save memory. Extended Memory support on compatible 286, 386, and 486 PCs.

SYSTEM REQUIREMENTS

An IBM PC, XT, AT, PS/2 or compatible machine. DOS 3.1 or higher, including 4.01.

The complete workgroup electronic mail system. Allows Mac and PC users to communicate conveniently, quickly and reliably. Full featured, yet easy to install and use. Powerful tools let users manage their mail. There's no need for a central administration; no need to dedicate a computer to store messages. InBox is the ultimate solution for workgroup communications. Includes Mac and PC software to set up a 20-user mail system.

T O P S

INBOX

Workgroup E-Mail for Mac & PC's - Mac Administrator

T O P S INBOX 3.0

InBox gives PC and Macintosh workgroups a powerful, easy-to-use electronic mail system. It supports up to 20 mailboxes, letting both PC and Macintosh users exchange memos, messages, and files conveniently, reliably, and quickly just by pressing a few keys or clicking a mouse.

InBox can run on any file-sharing network, including NetWare, 3+, LAN Manager, TOPS, and AppleShare. It can also run with just Ethernet cabling, LocalTalk cabling, or phone cabling. And it can be configured for use with or without a dedicated server.

Select either the Macintosh or the DOS Administrator version, and you'll get everything you need to set up a complete mail system for up to 20 Mac and PC users.

FEATURES

Easy to install and use. Sets up with menu-driven process. Icons, function keys, pull-down menus, and on-line help simplify mail exchange.

Mac and PC mail included.

Allows Macs and PCs to send mail, and/or serve as a message center. To administer the mail system from a Mac, select Mac Administrator version. From a PC, use the DOS Administrator version.

Advanced features. Personal address books for convenient mail distribution; multiple file enclosures; printing and filing of messages; and ability to re-send filed messages at any time.

SYSTEM REQUIREMENTS

Mac client & Administration: A Macintosh Plus, SE, SE/30, II, IIfx, IICx, IICI, or Portable.

DOS client & Administration: An IBM PC, XT, AT, PS/2 series or compatible machine.

The expandable electronic mail system for communications within workgroups, between departments and throughout the organization. Powerful, yet easy to install and use. Includes advanced administration features. Flexible Links connects to any Mac and PC's. InBox Plus number of Message Centers. Supports gateways into other mail systems. Includes all the Mac and PC software to set up InBox Plus with up to 100 mailboxes.

T O P S

INBOX PLUS

Expandable E-Mail for Mac & PC's - Mac Administrator

T O P S INBOX PLUS

InBox Plus brings a sophisticated, cost-effective, and expandable electronic mail system to any size network. InBox Plus sets up an electronic message center that offers message capabilities for up to 100 PC and Macintosh users. If your network requires more than one message center, InBox Plus routes messages between them, providing an enterprise-wide mail solution. And like InBox, InBox Plus will run on any file-sharing network, including NetWare, 3+, LAN Manager, TOPS, and AppleShare.

InBox Plus also offers all the tools you need to administer a large mail system, including Mac-based software for centralized administration and routing of mail between multiple message centers. In fact, when used with optional gateways, InBox Plus lets you communicate with virtually any mail system, anywhere in the world.

FEATURES

All the features of InBox and more. Store-and-forward routing technology. Send mail to any user, on any InBox Plus message center, at any time.

Advanced administration features. Administer message centers from any Macintosh on the network. Local filing of messages saves space on message center. Administration can create public distribution lists.

Gateways to other mail systems. With optional gateways, exchange mail with other systems such as UNIX Mail (SMTP), VMS, PROFS, X.400, and most other external mail services.

SYSTEM REQUIREMENTS

Mac client, Administrator, router: A Macintosh Plus, SE, SE/30, II, IIfx, IICx, IICI, or Portable.

DOS client: An IBM PC, XT, AT, PS/2 series or compatible machine.

TOPS FLASHCARD

FlashCard is a network interface card that allows PCs and PS/2s to communicate with other PCs, other PS/2s, and with Macintoshes on an Apple network, using simple twisted-pair cabling.

Installation is easy. You simply insert FlashCard into any unused slot on an IBM PC, XT, AT, PS/2, or compatible machine. Then attach a LocalTalk or compatible network connector and snap-in simple telephone wire or LocalTalk cabling.

FEATURES

Interconnect PCs and Macintoshes. Allows a PC to communicate with any AppleTalk or FlashTalk device on the network.

Supports both FlashTalk (770Kb) and AppleTalk (230Kb). Automatically selects the right speed to communicate with any Macintosh, PC, LaserWriter, or AppleTalk peripheral on the network.

SYSTEM REQUIREMENTS

FlashCard: An IBM PC, XT, AT, PS/2 model 25, 30, or compatible machine, up to 25 MHz.

FlashCard Micro Channel: IBM PS/2 model 50 or higher.

FlashCards do not support AppleShare PC software from Apple.

TOPS FOR SUN WORKSTATIONS

TOPS/Sun gives PC and Mac users a powerful link to Sun workstations. PCs and Macintoshes on TOPS can access the Sun workstation as a server and share its storage capacities and files. Sun workstations running TOPS/Sun can print to AppleTalk printers. In addition to Sun workstation connectivity, TOPS/Sun serves as a TOPS-to-NFS gateway allowing Macintoshes and PCs on TOPS to access any NFS file server. With TOPS/Sun, you can share the power and resources of Sun workstations with your Macintoshes and PCs on a TOPS network.

FEATURES

Sun connection. A cost-effective way to link PCs and Macintoshes on a TOPS network to the power of Sun workstations. The workstation acts as non-dedicated file server to Macintosh and DOS systems.

Printer sharing. Sun workstation users can print to AppleTalk printers through an AppleTalk/Ethernet gateway.

SYSTEM REQUIREMENTS

Version 2.2b: SPARCstation, Sun-3, Sun-4, or Sun 386i workstation, running SunOS 4.x. Version 2.1: Sun-3 running SunOS 3.x.

Also available:

TOPS Repeater: Extend the length and/or change the configuration of your AppleTalk network.

TOPS FlashBox: Increase your Macintosh's data transfer rate from 230Kb to 770Kb.

TOPS TeleConnector: Use standard twisted-pair telephone cable for your AppleTalk network cabling.

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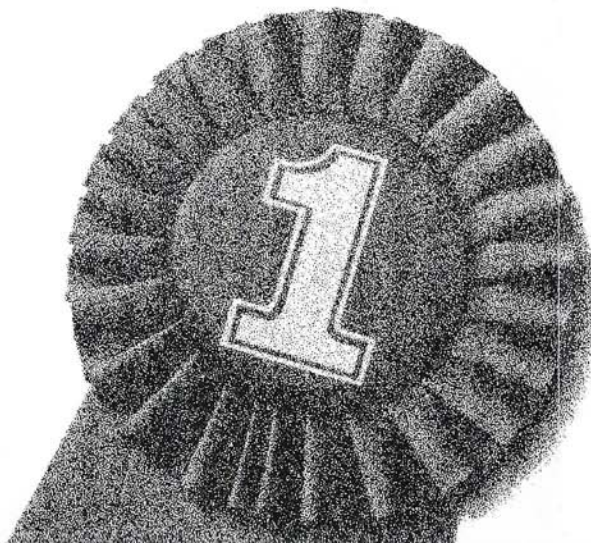
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YOUR TOPS Network

plays an important role for your business. Your need to share resources and information crucial, whether your business is large or small. But having computers communicate doesn't guarantee that the people using them will be able to make more effective use of their time.

That's how Symantec software plays an integral part of any TOPS network. Symantec products provide powerful, yet easy-to-use business software solutions for everything from database management to programming languages. Whether you're using an IBM PC, Tandy, Compaq, or other IBM PC compatible, or an Apple Macintosh, Symantec software gives you the performance you need to get the most from your network, and to succeed in business.



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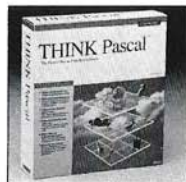
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With unsurpassed turnaround time, THINK C (formerly THINK's LightspeedC) is the ideal tool for serious developers and novices alike. It has been used to develop industry-leading programs like PageMaker, Digital Darkroom, Quark XPress, FoxBASE+, MacWrite II and Illustrator. THINK C is the only C development environment for the Macintosh that supports object-oriented programming, even in the source-level debugger. The THINK Class Library provides all the building blocks needed to create a standard Macintosh user interface, so programmers can quickly take advantage of the benefits of object-oriented programming.

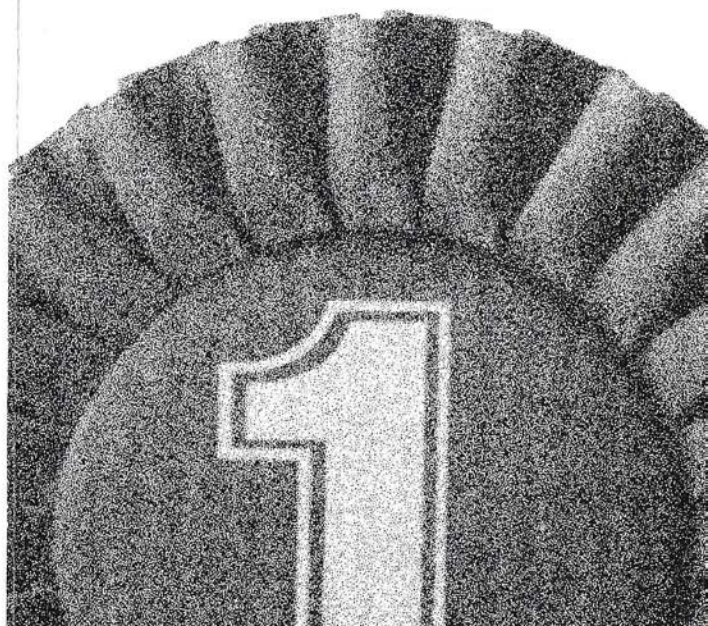


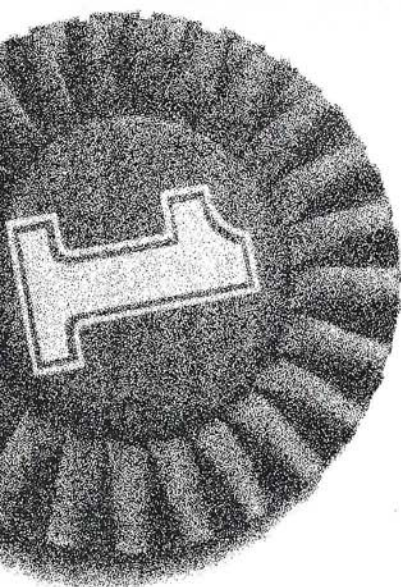
THINK Pascal™

*The ultimate Pascal
development environment.*

THINK Pascal (formerly THINK's Lightspeed Pascal) is the ideal development environment for both novices and professionals — it features programming power, speed, and flexibility in an easy-to-use, integrated environment. THINK Pascal also provides the most extensive support for object-oriented programming available on the Macintosh, and with the THINK Class Library and support for Apple's class library, MacApp, it provides all the building blocks for implementing a standard Macintosh user interface. A new Class Browser lets users view all of their program's classes to see how they're related. There's no faster way to finished software than THINK Pascal. Just Enough Pascal™ gets beginners started programming on the Macintosh. The on-line, interactive instructions and explanations make learning easy and fun, and the tinkering sections allow for experimentation. Just Enough Pascal works with THINK Pascal, versions 2.0 and above.

AWARD WINNING SOFTWARE FOR YOUR TOPS NETWORK





SYMANTEC.[™]

Symantec Corporation
10201 Torre Avenue
Cupertino, CA 95014-2132



MORE[™]

*The fastest way to
organize and present
your ideas.*

In a single step, MORE software instantly transforms an outline full of ideas into a bullet chart or tree chart presentation. Formatting documents and presentations is also easy, thanks to a set of 100 templates and layouts that is included with the program. MORE also features Chart Tutor[™], a step-by-step guide for preparing presentations, which can be output on paper, overhead transparencies, or 35mm slides. Also included with the program is MORE Graph[™], a financial charting application that can create pie, column, area, line, scatter, bar and combination charts for MORE presentations.



Symantec Utilities for Macintosh (SUM II[™])

*The award-winning data recovery
and disk management program
for the Macintosh.*

SUM II will recover valuable data from a crashed hard disk, floppy disk, partition, file server — even the trash can after it's been emptied. SUM II also includes utilities that will optimize hard disks for maximum speed and performance, backup files, partition hard disks into smaller volumes that can be encrypted, and make fast copies of floppy disks. With SUM II on their disks, Macintosh users can be sure that their data is protected!




Symantec AntiVirus for Macintosh (SAM[™])

*The highest-rated virus protection,
detection, and elimination program
for the Macintosh.*

SAM will prevent known and unknown viruses from infecting Macintosh systems. SAM will scan any file, folder, volume, or server to detect existing virus infections, and can be set to scan any disk or cartridge that is inserted. After detection, SAM can repair most types of virus damage immediately. SAM is also equipped with an instant update feature that allows users to protect against the latest viruses by calling Symantec's exclusive 24-hour Virus Newsline.

Software for the Apple Macintosh



Now TOPS®
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Can Go.

Now you can take all the power and convenience of your TOPS® network wherever you go. Dial-In Network Access from Shiva lets you dial in to your network from home, a mo-

Wherever You
Can Go.

Now you can take all the power and convenience of your TOPS® network wherever you go. Dial-In Network Access from Shiva lets you dial in to your network from home, a mo-

tel room – even from the middle of nowhere. All you need is a phone line and a Mac or PC with a modem. You can send and receive files, use applications, printers or any network re-

sources just as if you were right there in your office! Dial-In Network Access is easy to set up and use, too. **For more information, and a free demo kit, call Shiva now at 1-800-458-3550.**

Shiva

We're Putting Networks To Work™

155 Second St., Cambridge, MA 02141

All product names are trademarks of their respective manufacturers.



Intuit

Prices effective through 3/31/94

SAMUEL G. HARRISON
767 W. FOURTH ST.
PEORIA, IL 60655
(312) 555-1211



PAY TO THE
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BROWN HARRISON ASSOCIATES
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PEORIA, IL 60652

FIRST STATE BANK
PEORIA, IL 60655
52-98/9967

PAY TO THE
ORDER OF

Central Electric

BROWN HARRISON ASSOCIATES
123 MAIN ST.
PEORIA, IL 60652

Buy Some Time With Intuit Checks for Quicken



Double-Window Envelopes Eliminate Addressing Chores

How many checks do you send out in a single year? Now think of all the envelopes you address – and the time you spend addressing them. Our double-window envelopes work perfectly with Intuit checks, with windows in the precise locations where your return address and the recipient's address appear. No more tedious envelope addressing.

Double-Window Envelopes	No.	250	500	1000	2000
Check Envelope (8 11/16" x 3 5/8")	873	26.95	36.95	59.95	99.95
Wallet Envelope (6 1/4" x 3 1/2")	438	23.95	33.95	56.95	98.95

Make Financial Tasks Easier!

These pre-inked title Stamps have a unique, slim compact design for stamping ease. The stamp snaps open to print and snaps shut to easily store and carry. These sturdy, well-constructed stamps are good for over 25,000 impressions.

Choose from the popular styles below. \$7.95 per stamp.

Item No.	Message	Color	Item No.	Message	Color
ST102	CONFIDENTIAL	Red	ST136	OVERNIGHT EXPRESS	Red
ST103	COPY	Blue	ST107	PAID	Blue
ST146	FAXED	Red	ST133	THANK YOU	Blue
ST108	FILE COPY	Blue	ST131	URGENT	Red
ST135	FINAL NOTICE	Red			

INTUIT'S 3 POINT GUARANTEE

All Intuit checks and invoices are guaranteed. We guarantee that:

1. Your order will be printed error free as you submitted it.
2. Your checks and invoices will work with your printer.
3. Your checks will be accepted by your bank.

Intuit

P.O. Box 51470, Palo Alto, CA 94303

Quicken is a registered trademark of Intuit.
Product names are trademarks of their respective manufacturers.

FAX TO 1-415-852-9146

FOR QUESTIONS CALL TOLL FREE 1-800-433-8810

Dear Quicken User:

Thank you for buying Quicken. I originally came up with the idea for Quicken because I hated wasting time on financial chores. But Quicken was only part of the answer. I was still wasting half my time hand writing checks and addressing envelopes.

So, together with leading banks, we designed a complete bill paying system that really saves time.

As I see it, using Quicken without printing checks is like using a word processor without a printer.

You have our promise that every financial institution – banks, S&L's, credit unions and stock brokers – in the U.S. and Canada gladly accept Intuit checks. Our checks exceed the standards set by the American and Canadian banking associations.

Intuit checks typically cost home users under 50 cents a week. Less than the price of two postage stamps! Isn't your time worth at least that?

Compare Intuit checks to other kinds of computer checks. You'll find our low prices, toll-free customer service and wide selection of check styles are an unbeatable combination.

We've worked hard to make our software great!

Let our checks work hard so you don't have to.

Sincerely,

Scott D. Cook

Scott D. Cook
President

Classic Standard Checks Great Quality – Great Price

These economical Classic checks are accepted by every Financial Institution in the U.S. — guaranteed. Like all Intuit checks, the endorsement line on the back of the check encourages correct endorsement, avoiding needless processing delays. In addition, Intuit checks exceed the American Banking Association's paper quality requirements.

Continuous – Compatible with all versions of Quicken.

Laser/Inkjet – Compatible with all versions of Quicken except Quicken IBM/DOS Version 1.

For laser or inkjet printers, these checks come three-to-a-page.

For inkjet printers, the Inkjet Forms Leader allows you to print one or two checks remaining from a full sheet. For laser printers without an envelope feeder, try printing from your paper tray using one or two of the sample checks that are included in the Quicken package.

Classic Standard	Color	No.	250	500	1000	2000
CONTINUOUS						
One-part	Blue Green	101 597	47.95	59.95	79.95	119.95
Duplicate	Blue Green	905 309	64.95	79.95	109.95	173.95
Triplicate	Blue Green	756 175	77.95	97.95	143.95	229.95
LASER / INKJET						
One-part	Blue Green	728 179	47.95	59.95	87.95	129.95
Double-Window Envelopes	White	873	26.95	36.95	59.95	99.95

Contents

Checks	Page	Other Time-Saving Products	Page
Voucher Checks for A/P and Payroll	8 - 9	Window Envelopes	12
Standard Size	3 - 5	Stationery	7
Wallet Size	10 - 11	Deposit Slips	6
		Pre-Inked Stamps	6, 12
		Forms Leaders	6

How to Order

All items requiring a personalized imprint (checks, stamps, etc.) may be ordered either by mail or, to save postal time, by fax (415-852-9146). Sorry, custom logos cannot be accepted by fax. Please see the enclosed order form for instructions.

Need another order form? Your Quicken program will print one for you. Here's how:

IBM and DeskMate Quicken – Go to the Check Register and select the Activities menu [F6]. Then select Order Supplies. **Macintosh Quicken** – After you start Quicken, choose Order Supplies from the Apple menu. **Apple II Quicken** – At the opening screen, press **⌘-S**.

Our customer service representatives are available at toll-free 1-800-433-8810 (6 a.m. to 5 p.m. PST, 9 a.m. to 8 p.m. EST).

Patented Alignment System



No more wasted checks! Intuit's patented alignment system ensures accurate alignment every time you print continuous checks.

Time-Saving Checks in Distinctive Styles

4

The Look of Prestige

Prestige checks project a modern, professional image with every check you write. Available in gray with accent stripes of blue, maroon, or green. Identify checks at a glance by using a different color stripe for each checking account. All Intuit checks are treated to protect against alteration or tampering. What's more, we will print your logo in the upper left corner – see order form.

Continuous – Compatible with all versions of Quicken.

Laser/Inkjet – Compatible with all versions of Quicken except Quicken IBM/DOS Version 1.

For laser or inkjet printers, these checks come three-to-a-page. For inkjet printers, the Inkjet Forms Leader allows you to print one or two checks remaining from a full sheet. For laser printers without an envelope feeder, try printing from your paper tray using one or two of the sample checks that are included in the Quicken package.



Order Intuit standard size Double-Window Envelopes and eliminate time spent addressing envelopes.



Prestige Standard	Color	No.	250	500	1000	2000
CONTINUOUS						
One-part	Blue	195	51.95	65.95	87.95	131.95
	Maroon	643				
	Green	865				
Duplicate	Blue	113	68.95	85.95	117.95	185.95
	Maroon	296				
	Green	775				
LASER / INKJET						
One-part	Blue	132	51.95	65.95	95.95	141.95
	Maroon	392				
	Green	251				
Double-Window Envelopes	White	873	26.95	36.95	59.95	99.95



Order the Check Format to Match Your Printer

If you use a dot matrix printer with tractor (pin) feeds – order Continuous Checks.

If you use a laser, inkjet or other single sheet fed printer – order Laser / Inkjet Checks.

The Traditional Look of Antique Checks

With a subtle parchment background and elegant border, Intuit Antique checks lend a classic look to your financial affairs. Like all Intuit checks, our Antique checks exceed the American Banking Association's paper quality requirements.

Continuous – Compatible with all versions of Quicken.

Laser/Inkjet – Compatible with all Quicken for Windows versions, Quicken IBM Version 2 or higher, all Quicken Macintosh versions, and Quicken DeskMate Version 2.

For laser or inkjet printers, these checks come three-to-a-page. For inkjet printers, the Inkjet Forms Leader allows you to print one or two checks remaining from a full sheet. For laser printers without an envelope feeder, try printing from your paper tray using one or two of the sample checks that are included in the Quicken package.

Antique Standard	No.	250	500	1000	2000
CONTINUOUS					
One-part	457	51.95	65.95	87.95	131.95
LASER / INKJET					
One-part	164	51.95	65.95	95.95	141.95
Double-Window Envelopes	873	26.95	36.95	59.95	99.95
Continuous Forms Leaders	7897	4.95 (Set of 5 – See Page 7)			
Inkjet Forms Leaders	6349	4.95 (Set of 5 – See Page 7)			



Forms Leaders End Waste

Prevent wasted checks. Forms Leaders work with continuous printers where the print head is unable to print on the first check because the tractor feed is above the print head. For inkjet printers, the single sheet Inkjet Forms Leader works with standard three-to-a-page checks (pages 3 - 5) when printing just one or two checks. Forms Leaders can be used up to 50 times each. Available in sets of five.

Forms Leaders	No.	Price
Continuous (Set of 5)	7897	4.95
Inkjet (Set of 5)*	6349	4.95

*Sorry, not for use with laser printers. Forms Leaders do not feed properly through most laser printers, resulting in type printed too high on the checks.

Deposits Made Easy

Need deposit slips? Our deposit slips come preprinted with your name, address, and bank account number to save you time. There's plenty of space for up to 27 separate deposit entries. Available in 2 books of 100 each. When ordering, please enclose one of your current deposit slips.



Deposit Slips	No.	Price
(Two books of 100 Each)	4698	14.95



Effortless Addressing and Endorsements

Endorsement Stamps reduce the time it takes to endorse checks. All you do is stamp and sign.

Return Address Stamps let you address envelopes with ease.

These sturdy, well-constructed stamps measure 3 3/8" x 3/4" – enough space for 5 imprinted lines. They are pre-inked (black ink only) and are good for over 25,000 impressions – each one as clear and crisply lettered as the first!

Stamps	No.	Price
Endorsement	8573	19.95
Return Address 1 - 3 Lines	2475	17.95
Return Address 4 - 5 Lines	6704	19.95

Supplies Order
Process Immediately

BUSINESS REPLY MAIL

FIRST CLASS MAIL

PERMIT NO.154

PALO ALTO CA

POSTAGE WILL BE PAID BY ADDRESSEE

INTUIT

PO BOX 51470

PALO ALTO CA 94303-9900



NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES



may contact them by calling 800-250-0770 or faxing your order to 416-752-1140. Not all styles available and prices vary. Orders sent to Intuit will be transferred to the Canadian check printer for fulfillment.

Card. We will add additional charges for shipping, handling, and customs fees.



Deposits Made Easy

Need deposit slips? Our deposit slips come preprinted with your name, address, and



- ☐ An office suite number or apartment number if appropriate?
- ☐ A voided check (or bank MICR specification sheet) for each check order?
- ☐ A starting check number for each check order?
- ☐ Payment either by check or by a credit card number with expiration date.

Did You Remember to Include:

DELIVERY INFORMATION - All items shipped separately and may arrive at different times.

ORDERING INFORMATION

Checks, Deposit Slips and Endorsement Stamps:

For checks, enclose a sample voided check from your existing check supply. Indicate any printing changes on the face of the voided check. If you do not have a voided check or your account number is different, ask your bank for a "MICR Specification Sheet." For deposit slips and endorsement stamps, enclose a deposit slip from your current deposit slip supply.

Check Reorders:

Use the Re-order form packaged in your last check order. If you no longer have the re-order form, enclose re-order check or sample voided check.

Logo:

We will print either standard or custom logos on your checks. See back of order form for more information.



Canadian Customers

All orders for Canadian delivery are printed by our Canadian check and forms printer. You may contact them by calling 800-268-5779 or faxing your order to 416-752-1140. Not all styles available and prices vary. Orders sent to Intuit will be transferred to the Canadian check printer for fulfillment.

International Orders

All International orders must be paid by credit card. We will add additional charges for shipping, handling, and customs fees.

Delivery:

All items are shipped ground in the continental U.S. Free with payment by check or credit card. Priority shipping is available. Customers in AK, HI, or PR must pay priority shipping plus an additional \$6.50 to the Shipping Charge shown on the order form.

Send orders to:

Intuit Supplies
P.O. Box 51470
Palo Alto, CA 94303

Questions?

Our friendly customer service staff is ready to assist you from 8 a.m. to 5 p.m. PST.

1-800-433-8810

A DELIVERY INFORMATION - All items shipped separately, and may arrive days apart.

Order Sent Via	Shipping Method	Approximate Delivery Time
Mail	Ground-FREE	2 1/2 Weeks
Mail	Priority*	2 Weeks
Fax (415-852-9146)	Ground-FREE	2 Weeks
Fax (415-852-9146)	Priority*	1 1/2 Weeks

*Pay priority shipping based on priority shipping table at bottom of order form.

NOTE: Incomplete orders may result in a delay. Please make sure to: Print clearly, complete all sections of the order form, include payment, and if you are ordering checks, include a sample voided check.

IMPORTANT - FAX CUSTOMERS: Use 8 1/2" x 11" paper. Fax sample check on separate page. Use detail or fine mode. Pay by credit card. Sorry, no custom logos via fax. Please help us avoid duplications by not mailing or re-faxing your order once you have faxed it.

We handle hundreds of fax orders and thousands of mail orders each day. We carefully check each order and will promptly contact you if there is a question or problem with your order.

B DELIVERY ADDRESS - NOT USED FOR IMPRINT

Contact Name _____
Company Name _____
Street Address _____ (No P.O. Boxes please)
City _____ State _____ Zip _____
Day Phone Number () _____
Fax Number () _____
Type of printer used to print forms: ☐ Laser/InkJet ☐ Continuous/dot matrix
Disk Size: ☐ 5 1/4" ☐ 3 1/2" Computer Type: ☐ IBM or Compatible ☐ Apple II ☐ Macintosh
I use Quicken for: ☐ Home use ☐ Business Use ☐ Both **SCRRR**

C PAYMENT INFORMATION

☐ Check or Money Order Enclosed (Payable to Intuit)
☐ Charge My Credit Card - Discover Card (16 digits), Visa (13 or 16 digits), MasterCard (16 digits), AMEX (15 digits)
Credit Card Expiration Date _____ (Please check that your credit card number has been filled in completely.)
Credit Card Number _____
Name on Credit Card _____
Cardholder Signature _____

D FAX CUSTOMERS

Fax customer: Due to the small type of the bank information on your sample check, we often have trouble reading it via fax. To expedite your order, please print your bank information as it appears on your voided check.

Bank Name _____
Branch Name _____
Bank Address _____
City _____ State _____ Zip _____
Bank Fractional Number (Example. 11-2/999) _____
Fax sample voided check on separate page.

E IMPRINT - Info printed on stationary and return address stamps.

Complete for return address stamps and stationary. Imprints for checks taken from sample voided check. Indicate up to 5 lines of information to be imprinted here.

Order # _____ Item # _____ (from F below)

Phone numbers will not be imprinted on return address stamps unless you specifically request it.

1 _____
2 _____
3 _____
4 _____
5 _____

Please include imprints for other items on a separate sheet.

F ORDER INFORMATION

Order Number	Item Description (complete on lines below)	Item Number	Quantity	Complete for Check Orders Only		Logo (optional)			Price
				Starting Check #	Checking Account Number	Standard Logo # or Description	Custom Logo Enclose Artwork	Without Name & Address (Macintosh only)	
1									
2									
3									
4									
5									

* If no starting check number is indicated, 1001 will be used. Wallet size check sequences can be no more than 4 digits.

Place sample check here

IMPORTANT - SAMPLE VOIDED CHECK MUST BE INCLUDED WITH YOUR CHECK ORDER.

Mail Customers - Attach Sample Voided Check Here

Fax Customers - Fax Sample Voided Check on separate page.

We will print checks as shown on your sample check. Please print any changes on the face of your sample check.

New Accounts - Provide a MICR encoding form from your bank.

Optional Cont'l U.S. Priority Shipping (2nd Day Air Service) (All prices include ground shipping)	
PURCHASE AMOUNT	SHIPPING CHARGE
\$ 0.00 - \$ 66.99	\$ 4.50
\$ 67.00 - \$ 89.99	\$ 7.50
\$ 90.00 - \$ 119.99	\$ 10.50
\$ 120.00 - \$ 159.99	\$ 18.00
\$ 160.00 - \$ 249.99	\$ 24.00
Above \$250.00	Call 1-800-433-8810
* Customers in AK, HI, or PR must pay priority shipping plus an additional \$6.50.	

Subtotal	
Custom Logo Charge (\$35 each)	
Sales Tax (CA, MN, WA, MA & TX residents only)	
Optional Priority Shipping	
Order Total	

THANK YOU (Prices effective through 3/31/94.)

1. STANDARD IMPRINTS (FREE)

We will use the imprint from your sample voided check for your new check imprint. Please make any changes to the face of the voided check.

BROWN HARRISON ASSOCIATES

123 MAIN ST.
PEORIA, IL 60655
(123) 456-7890
FAX (123) 987-6543

2. STANDARD LOGOS (FREE)

We have a selection of hundreds of standard logos that we will print FREE. Note the number on the order form in the box marked Logo (Standard). If you want a different standard logo than the ones shown, please enclose a description with your order.



BROWN HARRISON ASSOCIATES
123 MAIN ST.
PEORIA, IL 60655
(123) 456-7890

(Sample Standard Logo shown is #4113.)



A



4056



P806



P412



1927



3789



4092



P720

3. CUSTOM LOGOS (\$35 EACH ONE-TIME SETUP CHARGE)

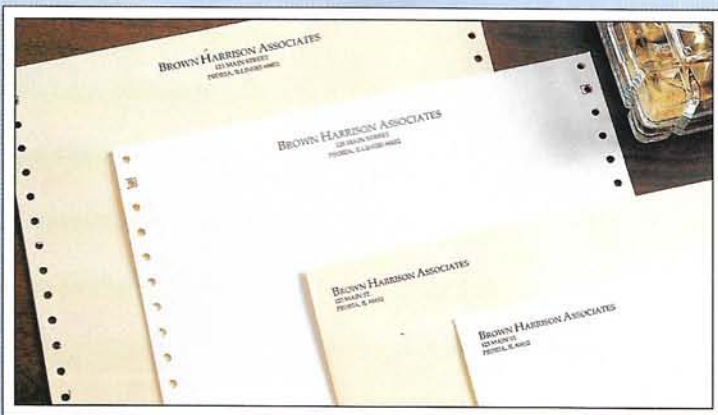
BLACK & WHITE CAMERA-READY artwork must be enclosed with your order. We will call for approval if additional charges are required for touchup, typesetting, or rearrangement. Your custom logo will be sized to fit our double window check envelope.

Standard Window Size = $\frac{7}{8}$ " x $3 \frac{1}{2}$ ". Wallet Window Size = $\frac{9}{16}$ " x $2 \frac{3}{8}$ ".



The Green Grocers

3155 Menlo Drive
Sharon, MA 02067



Personalized Stationery Makes a Statement

To add a distinguished look to your correspondence, use Intuit's personalized Stationery. Our quality bond is available in traditional white or formal ivory, with 25% cotton and a rich, lustrous finish. Our stationery is continuous form and microperforated for a professional look and trouble-free printing. And don't forget personalized Envelopes, with a quality and style that matches our stationery.

Stationery & Envelopes	Color	No.	100	250	500	1000
Stationery	White	642	34.95	43.95	59.95	89.95
	Ivory	329				
Envelopes	White	443	34.95	47.95	69.95	119.95
	Ivory	592				

Easily Transfer Quicken IBM/DOS Data to Your Spreadsheet

The Quicken Transfer Utility makes updating your spreadsheets almost effortless. In less than 10 seconds, your Quicken data is transferred directly to Lotus WKS or WK1 files. All data ends up in the correct cell. Your reports and analysis are accurately and immediately updated. Requires Lotus 1-2-3 release 1A or higher, Symphony, or any Lotus-compatible spreadsheet program. Select the Transfer Utility to match your Quicken version (3 or higher).

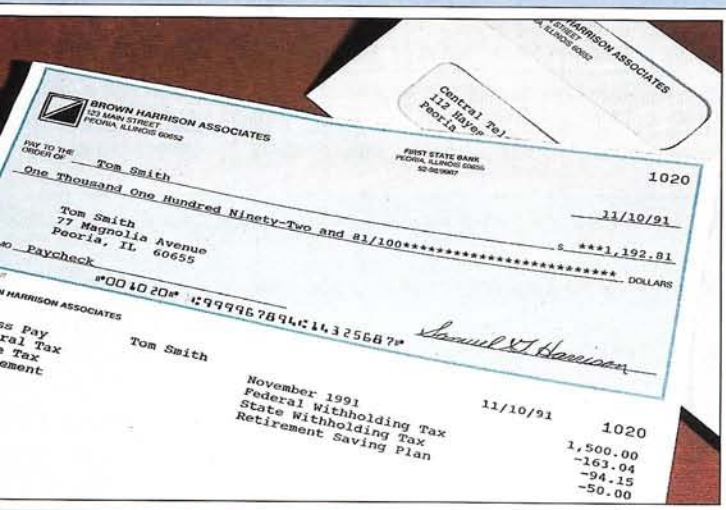
For use with Quicken IBM/DOS Version 3 or higher only.

Transfer Utility	No.	Price
Version 3.0 & 4.0 - 5 1/4" disk	QTU45	19.95
Version 3.0 & 4.0 - 3 1/2" disk	QTU43	19.95
Version 5.0 & 6.0 - 5 1/4" disk	QTU65	19.95
Version 5.0 & 6.0 - 3 1/2" disk	QTU63	19.95



Business Checks For All Your Business Needs

8



Classic Voucher Checks for Both A/P and Payroll Save Time and Money

Our voucher checks for both A/P and Payroll save your business time and are our most economical business check. These checks have a versatile bottom voucher stub you can use for either payroll or accounts payable. This flexible format and low price saves you money! Available in blue or green.

Continuous and Laser/Inkjet – Compatible with all Quicken versions except Quicken IBM/DOS Version 1, Macintosh Version 1 and Apple II.

Classic Voucher	Color	No.	250	500	1000	2000
CONTINUOUS						
One-part	Blue	879	49.95	61.95	81.95	127.95
	Green	470				
Duplicate	Blue	243	66.95	89.95	129.95	219.95
	Green	681				
Triplicate	Blue	934	83.95	107.95	179.95	284.95
	Green	648				
LASER / INKJET						
One-part	Blue	785	59.95	73.95	107.95	169.95
	Green	872				
Duplicate*	Blue	491	93.95	129.95	193.95	319.95
	Green	218				
Double-Window Envelopes		873	26.95	36.95	59.95	99.95

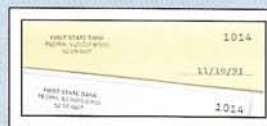
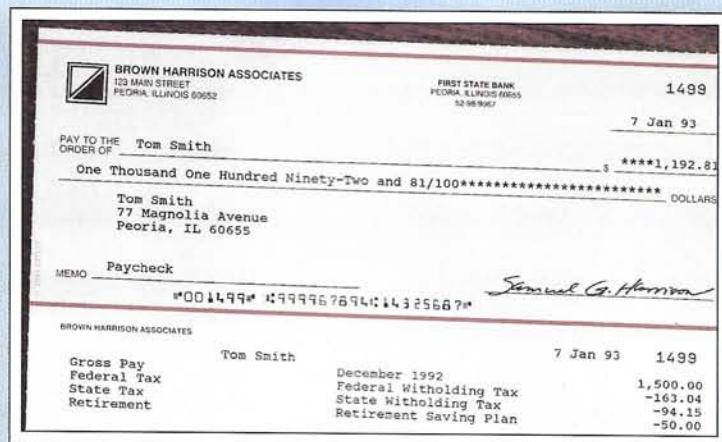
* For laser printers, Quicken prints a copy for you on pre-collated checks. Original is Blue or Green followed by a yellow non-negotiable copy.

Add Distinction with Prestige Voucher Checks

Our Prestige Voucher checks for A/P and Payroll enhances your company's image. Each check has a voucher stub for payroll or accounts payable. Available in gray with either blue, maroon, or green accent stripe. Use a different color stripe for each checking account to make identification easy.

Continuous and Laser/Inkjet – Compatible with all Quicken versions except Quicken IBM/DOS Version 1, Macintosh Version 1 and Apple II.

Prestige Voucher	Color	No.	250	500	1000	2000
CONTINUOUS						
One-part	Blue	532	53.95	67.95	89.95	139.95
	Maroon	936				
	Green	357				
Duplicate	Blue	147	70.95	95.95	137.95	231.95
	Maroon	368				
	Green	573				
LASER / INKJET						
One-part	Blue	414	63.95	79.95	115.95	181.95
	Maroon	614				
	Green	546				
Duplicate	Blue	732	97.95	135.95	201.95	331.95
	Maroon	923				
	Green	837				
Double-Window Envelopes		873	26.95	36.95	59.95	99.95

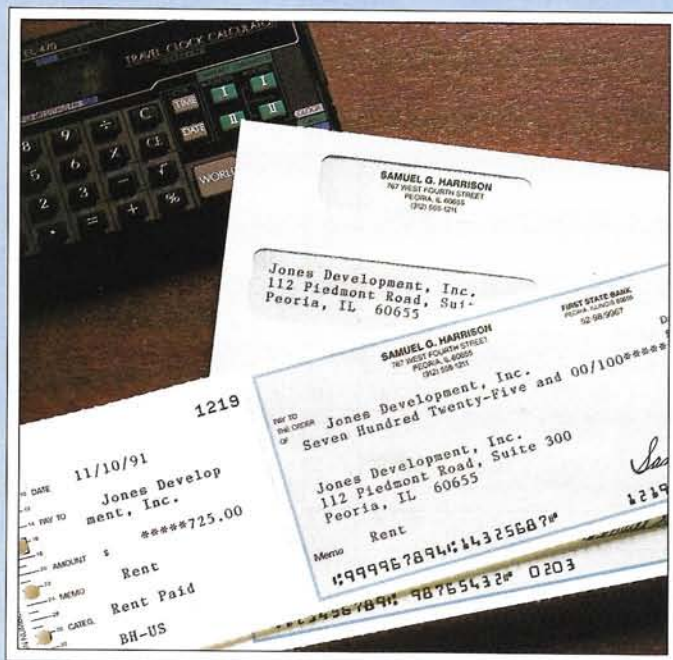


Need copies? Order duplicate checks.

Order the Check Format to Match Your Printer

If you use a dot matrix printer with tractor (pin) feeds – order Continuous Checks.

If you use a laser, inkjet or other single sheet fed printer – order Laser / Inkjet Checks.



Classic Wallet Checks Go Anywhere

Intuit's wallet size checks are the size of most personal checks (6" long) so they fit most bill-payment envelopes without folding. They come with their own stub so you can record your transactions when you are away from your computer.

The continuous check and stub is 9½" wide so they load right into your tractor feed printer without having to move the pinfeed wheels.

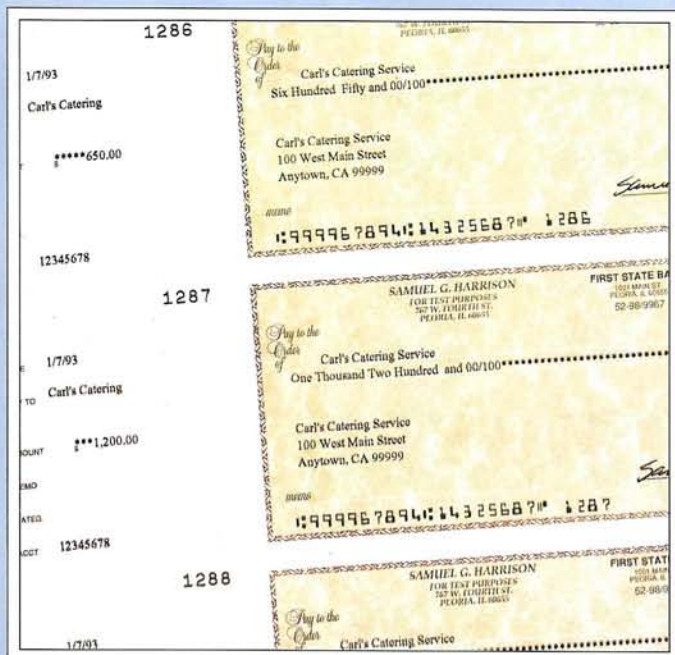
For laser/inkjet printers, laser wallet checks come three to an 8½" x 11" sheet that loads in your printer's paper tray just like regular paper.

Continuous – Compatible with all Quicken for Windows versions, Quicken IBM Version 3 or higher, Macintosh Version 3 or higher, and DeskMate Version 2.1.

Laser – Compatible with all Quicken for Windows versions, Quicken IBM Version 5 or higher, Macintosh Version 3 or higher.

Not recommended for use with DeskJet, DeskWriter, or other InkJet printers due to the inability to print one or two checks remaining from a full sheet.

Classic Wallet	Color	No.	250	500	1000	2000
CONTINUOUS						
One-part	Blue Green	976 270	45.95	59.95	79.95	112.95
LASER / INKJET						
One-part	Blue Green	316 562	47.95	57.95	79.95	119.95
Wallet Envelopes	White	438	23.95	33.95	56.95	98.95
Continuous Forms Leaders		7897	4.95 (Set of 5 – See Page 7)			



Personal Wallet Checks with Antique Style

With a subtle, parchment background, Intuit Antique checks lend a classic look to all aspects of your financial affairs. Like all Intuit checks, Antique Wallet checks are treated to prevent alteration or tampering.

The continuous check and stub is 9½" so they load right into your tractor feed printer without having to move the pinfeed wheels.

For laser/inkjet printers, laser wallet checks come three to an 8½" x 11" sheet that loads in your printer's paper tray just like regular paper.

Continuous – Compatible with all Quicken for Windows versions, Quicken IBM Version 3 or higher, Macintosh Version 3 or higher, and DeskMate Version 2.1.

Laser – Compatible with all Quicken for Windows versions, Quicken IBM Version 5 or higher, Macintosh Version 3 or higher.

Not recommended for use with DeskJet, DeskWriter, or other InkJet printers due to the inability to print one or two checks remaining from a full sheet.

Antique Wallet	No.	250	500	1000	2000
CONTINUOUS					
One-part	810	49.95	65.95	87.95	124.95
LASER / INKJET					
One-part	749	51.95	63.95	87.95	131.95
Wallet Envelopes	438	23.95	33.95	56.95	98.95
Continuous Forms Leaders	7897	4.95 (Set of 5 – See Page 7)			